

TUESDAY, JANUARY 15, 2019
BOARD OF ALDERMEN MINUTES
7:00 P.M.

Mayor Rhorer called the regular meeting to order at 7:00 p.m. on January 15, 2019 at 815 East Broadway, Ashland, Missouri.

Mayor Rhorer led in the pledge of allegiance.

Mayor Rhorer called the roll:

Ward One: Leslie Martin-here, Danny Clay-here
Ward Two: Jesse Bronson-here, Richard Sullivan-here
Ward Three: Rick Lewis-here, Jeff Sapp-here

Staff Present: Darla Sapp, City Clerk, Lyn Woolford, Police Chief/City Administrator, Jeffrey Kays, City Attorney, Shelley Martin, Treasurer/Deputy City Clerk and Carrie Fischer, Administrative Assistant.

Mayor Rhorer presented the agenda of January 15, 2019 for consideration with the amendment to remove item #6 as Keith Winscott and the City has agreed to dissolve the contract. Alderman Clay made motion and seconded by Alderman Bronson to approve the agenda with the amendment. Mayor Rhorer called for the vote. Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye, Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye. Motion carried.

Mayor Rhorer presented the minutes of December 18, 2018 Board meeting for consideration. Alderman Bronson made motion and seconded by Alderman Clay to approve the minutes as presented. Mayor Rhorer called for the vote. Motion carried.

Mayor Rhorer asked if anyone wished to appear before the Board to come to the podium and state their name and place of residence on any subject. He stated this is the only public speaking portion of the meeting. No one came forward.

Mayor Rhorer presented Council Bill No. 2019-001 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to take up Council Bill No. 2019-001, an ordinance approving the preliminary plat for Liberty Point for James Fencing, LLC. First reading by title only. Mayor Rhorer called for questions or comments. Lyn Woolford, City Administrator reported this is a preliminary plat and the Planning and Zoning Commission has recommended it for approval. He stated the fire district has not approved it due to the cul-de-sac size not meeting their code. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye. Motion carried.

Mayor Rhorer presented Council Bill No. 2019-003 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to take up Council Bill No. 2019-003, an ordinance authorizing the Mayor to execute a notice of award to RC Contracting, LLC for Main Street Sidewalk Project TAP9901 (507) First reading by title only. Mayor Rhorer called for questions or comments. Don Jenkins of Mecor Engineering was present to answer any questions the Board may have. He stated this is the low bid and recommended approval. Mayor Rhorer called for the vote. Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye, Alderwoman Martin-aye, Alderman Sullivan-aye, Alderman Sapp-aye. Motion carried.

Mayor Rhorer presented Council Bill No. 2019-004 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to take up Council Bill No. 2019-004, an ordinance to employ personnel

as an Assistant City Administrator. First reading by title only. Mayor Rhorer called for questions or comments. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye. Motion carried.

Mayor Rhorer presented Ordinance No. 1235 for consideration. Alderman Bronson made motion and seconded by Alderman Clay to take up Ordinance No. 1235, an ordinance authorizing the Mayor to execute a notice of award to RC Contracting, LLC for Main Street Sidewalk Project TAP9901 (507). Mayor Rhorer called for questions or comments. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Clay-aye, Alderman Bronson-aye, Alderman Lewis-aye. Motion carried.

Mayor Rhorer presented a resolution adopting City of Ashland, Missouri Board of Aldermen meeting policies. Alderman Bronson made motion and seconded by Alderman Clay to consider the resolution of adopting City of Ashland, Missouri Board of Aldermen meeting policies. Mayor Rhorer called for questions or comments. He reported that the discretion is assigned to the Mayor on the time limit. Mayor Rhorer called for the vote. Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye, Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye. Motion carried.

Mayor Rhorer presented a resolution authorizing the Mayor to enter into an agreement for Architect Services with Porter, Berendzen & Associates. Alderman Bronson made motion and seconded by Alderman Clay to authorize the Mayor to enter into an agreement for Architect Services with Porter, Berendzen & Associates. Mayor Rhorer called for question or comments. Lyn Woolford, City Administrator stated the charges are approximately \$87,000.00 for architect services based on construction cost percentage. He stated we requested for qualifications and you can not ask for fees at that time. You have to select, then negotiate a contract. Jeffrey Kays, City Attorney reported this is a standard AIA contract. The Board discussed the fees. Mayor Rhorer called for the vote. Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye, Alderwoman Martin-aye, Alderman Sullivan-aye, Alderman Sapp-aye. Motion carried.

Mayor Rhorer presented for discussion the International Fire Code-Appendices A-H. Mayor Rhorer stated he has read the appendices and thought the fire district was more concerned with Appendix D. Lyn Woolford, City Administrator stated we did adopt the fire code but did not adopt the appendices. He stated the fire department wants us to adopt the larger diameter for cul-de-sacs, which is in appendix D. Alderman Bronson stated after the recent snow event and cars left in roadways and the plow trucks having to go around them he could see the fire emergency vehicles would have trouble. Mayor Rhorer suggested that we put appendix D on the agenda for consideration. Lyn Woolford, City Administrator was to discuss with fire department the impact. There was discussion of the placement of fire hydrants, pressures and flow and felt the Board needed to obtain information from Curtis Bennett, Water Supervisor to see if we are in compliance. Lyn Woolford, City Administrator stated he thought a representative from the fire district was going to be present to help answer any questions we may have tonight.

Mayor Rhorer presented for discussion amending Chapter 10-Section 10.065-Plat Review Mandated and Chapter 11-Section 11.190-Certification of final plat by the Mayor. He stated the information is in the packet. Jeff Kays, City Attorney stated the amendments to the code gives everyone notice of the fees and costs associated to the review of the plans and plats which shall be paid prior to the plat being recorded. Lyn Woolford stated we currently have a developer disputing the fees. Mayor Rhorer reported the City pays the fees then the developer reimburses the City. Jeff Kays reported if the fees remain unpaid the City could put a lien against the property and file a civil suit. Mayor Rhorer stated this would be placed on the next agenda for consideration as a Council Bill.

Mayor's Report:

Mayor Rhorer commended the maintenance department on the good job they did on the snow removal for this last weekend. Lyn Woolford, City Administrator reported the street department had 33.5 hours of overtime each. He reported the police department has moved to the new building.

City Administrator/Police Chief Report:

Lyn Woolford, City Administrator gave an overview of the personnel hours for the snow removal and cost. He stated the weather prediction for the upcoming weekend is 10 inches right now. He reported we have received a few complaints about pushing the snow and blocking driveways. He stated this cannot be helped and felt everything went well as it could have with the amount of snow we had. He stated he felt they did an excellent job.

Lyn Woolford, City Administrator gave a summary of the monthly sales tax income. He stated he felt the sales tax budgeted revenue would meet or exceed their projection. He also gave an overview of the property tax revenue.

Lyn Woolford, City Administrator reported the officers are in the new police department building. He stated they seem to be pleased. He stated he is planning an open house for later this month or in February. He stated they still have some stuff to complete before the open house. He stated it is barely under budget and all the bills have not come in yet.

City Treasurer's Report:

Shelley Martin, Treasurer presented the board with a booklet on Budget Overview of fund balances and upcoming projects for FY 20 in each fund. She gave an overview of each fund and stated they will start having budget workshops for thirty minutes starting at the next board meeting. She gave an overview of the investments per fund.

City Attorney report:

Jeffrey Kays did not have a report. He apologized for being late to the meeting.

Board of Aldermen's Reports:

Alderman Lewis commended the street workers on their work during the snowstorm.

Alderman Lewis commended the Treasurer for her work on the handout, making it easier to understand and print that he could read.

Alderman Bronson reported he was not in attendance at the Park Board meeting last night but would update the Board at the next meeting.

Alderman Bronson made motion and seconded by Alderman Clay to adjourn the meeting. Mayor Rhorer called for the vote. Alderman Lewis-aye, Alderman Bronson-aye, Alderman Clay-aye, Alderman Sapp-aye, Alderman Sullivan-aye, Alderwoman Martin-aye. Motion carried.

Darla Sapp, City Clerk

Gene Rhorer, Mayor